

Atlantic Association of Planning Technicians
Annual General Meeting
June 24, 1999
Holland College, Charlottetown Centre
Charlottetown, PEI

MEETING CALLED TO ORDER

The meeting was called to order at 3:30 p.m.

IN ATTENDANCE

Ruth E.W. Dugas, President
Dixie Lee Cress, Vice-President
Alden Thurston, Nova Scotia Rep
Alton Glenn, PEI Rep
Shawn Lamey, New Brunswick Rep
Cheryl Mackintosh
Mark Hebert
Karen Ramsland
Mile Walker
Chris Higgins
Sean Driscoll
Jacqueline Richard
Andrew Bone
Jill Cheverie
Mike Thompson
April Whynot-Lohnes

MINUTES OF LAST ANNUAL GENERAL MEETING

It was moved by Ruth Dugas and seconded by Jill Cheverie that the minutes of the 4 June 1998 Annual General Meeting be approved.

Motion Carried

Ruth reviewed the minutes of the November 1998 Executive Council/Education Committee meeting. Ruth noted that Phil Hore had requested that the minutes be changed to remove a reference to him as a planning expert.

It was moved by Ruth Dugas and seconded by Alden Thurston that the minutes of the November 1998 meeting be accepted with the change requested by Phil Hore.

Motion Carried

FINANCIAL REPORT

Ruth reviewed the financial report for the period 18 November 1998 to 17 June 1999, a copy of which is attached to these minutes. Ruth pointed out that "COGS" should be changed to read "merit awards".

It was moved by Ruth Dugas and seconded by Alden Thurston that the financial report be accepted as amended.

Motion Carried

MEMBERSHIP REPORT

Ruth reviewed the membership report from Peter Corbett, noting that the AAPT currently has a total of 42 members. She advised those present that two new applications for full membership were reviewed and accepted at the Executive Council/Education Committee meeting held 23 June.

It was moved by Ruth Dugas and seconded by Alden Thurston to accept the two new members, April Whynot-Lohnes and Paula Scallion-Pond.

Motion Carried

BUSINESS ARISING FROM MINUTES

Brochure

Ruth reported that the AAPT brochure is now available in English and in French.

Skills Review

Ruth reported that the review of the skills list was ongoing and not much progress had been made. She advised those present that the Executive had discussed the need to review the AAPT By-law at its 23 June meeting and was seeking the approval of the membership for the Executive to strike a committee to review the By-law and bring the proposed revisions to next year's Annual General Meeting.

It was moved by Mike Thompson and seconded by Jill Cheverie that the Executive Council strike a committee to review the AAPT By-law and bring the proposed revisions to next year's Annual General Meeting.

Motion Carried

AAPT Web Page

Ruth reported that the AAPT web page will be up and running on the server at COGS in the very near future. She said that COGS has agreed that the web page can be on the server as long as it does not cause them any work.

Andrew Bone confirmed that the web page files have already been sent to Dan Spearns. He said that Dan suggested the AAPT donate a small hard drive to COGS instead of paying a yearly fee.

The possibility of putting job postings on the website, with possible links to the Provincial Government and HRM job listings was discussed. Maintenance issues were identified as a possible concern. Andrew said it would not take a lot of time to post items and maintain the information on the website. Those in attendance at the meeting agreed that Andrew should be the AAPT web master and would be responsible for maintaining the website.

Certification of AAPT Members

Ruth reported that no action has been taken regarding the suggestion to look into certification of AAPT members. She suggested that the possibility of certification can be looked at as part of the By-law review.

CORRESPONDENCE

Invitation to Atlantic Planners Institute Conference

Ruth reviewed a letter received from Jennifer Tsang inviting a representative from the AAPT to attend the Atlantic Planners Institute conference in October, at which the proposed Professional Planners Legislation will be discussed. It was agreed that some one from the AAPT should try to attend.

Mike Thompson said he would tell Jennifer Tsang that some one from AAPT will attend the conference.

It was moved by Ruth Dugas and seconded by Alton Glenn that the AAPT pay the registration fee for the person attending the conference on behalf of the AAPT.

Motion Carried

Letter From COGS re: Workshop Charge

Ruth reviewed a letter dated 9 December 1998 from Dr. David F. Woolnough, written in response to the 23 November 1998 letter Ruth wrote on behalf of the AAPT membership expressing concern about the amount COGS charged the AAPT for the 1998 workshop. Dr. Woolnough gave a detailed breakdown of the various expenses and expressed the opinion that COGS had actually subsidized the AAPT workshop and would continue to do so in the future.

ELECTION OF OFFICERS FOR 1999 - 2000

Ruth stepped down from the chair for the election of president and Alton Glenn took the chair.

Mike Thompson nominated Ruth Dugas for president. Ruth was elected president by acclamation.

Ruth then took the chair and the election of the remaining officers proceeded.

The names put forward for officers for the next year were:

Vice-President - Dixie Lee Cress (nominated by Ruth Dugas)
Secretary/Treasurer - Hilary Campbell (nominated by Alden Thurston)
Nova Scotia Rep - Jill Cheverie (nominated by Alton Glenn)
PEI Rep - Alton Glenn (nominated by Alden Thurston)
New Brunswick Rep - Shawn Lamey (nominated by Jacqueline Richard)
Newfoundland Rep - Roland Burek (nominated by Ruth Dugas)
Membership Chair - Peter Corbett (nominated by Mike Thompson)

All positions were filled by acclamation.

Ruth explained the role of the Education Committee and asked for volunteers to serve on the Committee. The following people volunteered to serve: Alden Thurston, Andrew Bone, Mike Thompson, Chris Higgins and Karen Ramsland.

NEW BUSINESS

One Day Presentations/Seminars

Ruth reported that Alton Glenn had received a suggestion from Hilary Campbell that the AAPT might wish to consider putting on one day presentations in various areas throughout the year to reach members who can not come to a three day workshop in the summer. She also mentioned it had been suggested that the AAPT could also consider sponsorship of certain events, putting up a display or providing a speaker at other functions.

This idea was discussed and those in attendance felt it was a good idea and it could also open up the AAPT to people who were not currently members. It was agreed that the Education Committee would investigate this further.

Holland College Urban and Rural Planning Program

Ruth said she heard that Holland College may not be accepting first year students for next year's planning program.

Alton Glenn confirmed that there is a review underway, looking at where money is being spent and whether to revise or drop programs. He suggested that the AAPT may wish to write in support of the Holland College Urban and Rural Planning Program.

It was moved by Shawn Lamey and seconded by Mike Thompson that Ruth write a letter on behalf of the AAPT in support of the Holland College Urban and Rural Planning program.

Motion Carried

Lifetime Memberships

Alton Glenn suggested the idea of the AAPT giving lifetime memberships to the founding fathers of the AAPT.

Ruth suggested that the founding fathers could be invited to the year 2000 workshop, which would also be the 25th anniversary of the AAPT, and the lifetime memberships could be awarded then.

It was moved by Ruth Dugas and seconded by Cheryl Mackintosh that the AAPT look into finding the founding fathers and present them with a lifetime membership at the 2000 workshop.

Motion Carried

OTHER BUSINESS

Andrew asked whether the membership was interested in having the website translated into French. Ruth said it was a good idea, but it could be difficult finding someone to do the translation. Jacqueline Richard said she would ask around her office to see if someone there would be willing to try.

Ruth thanked Alton on behalf of the membership for the excellent job he did organizing this year's workshop.

Ruth advised those in attendance that she planned to send out the next newsletter in September. Karen Ramsland volunteered to write up the workshop review to include in the newsletter.

Karen asked if she could have an up-to-date AAPT membership list for the Planning Developments newsletter. Ruth told her she should be able to get the list from Peter Corbett.

ADJOURNMENT

Mike Thompson moved the meeting adjourned at 4:28 p.m.